EMILIO AGUINALDO COLLEGE

1113-1117 San Marcelino St., Paco, Manila 1007, Philippines
Tel. Nos. (02) 8521-2710 www.eac.edu.ph

CERTIFIED TO ISO 9001
QUALITY MANAGEMENT SYSTEM
CERTIFICATE NO: QS 4936

SCHOOL OF MEDICINE

UNDERTAKING
INCOMING FRESHMEN [Foreign Students]
(Original and Certified True Copy)

I, _____ _____ _____ _____

          Last Name   First Name   M.I.   Nationality

of legal age and residing at_____hereby state that:

                                                                      (City/Address)

1. I am an incoming_____.

                                (Year Level)

2. I have graduated / transferred from_____.

                                                  (Last School attended)

3. I have NOT sent by email, the following requirements:

Please put a check mark beside the document you have NOT submitted.

Diploma	NMAT Certificate (40 Percentile)
Certificate of Graduation	PSA Birth Certificate
Certificate of General Weighted Average (GWA)	NBI Clearance
Certificates of Good Moral Character or Recommendation from Undergraduate Teachers (2)	Four (4) pcs. 2x2 ID Photo with name tag on white background
Transcript of Records	Marriage Certificate (for married female applicant)
Long brown envelope with plastic envelope	Long white folder with fastener
Alien Certificate of Registration	Student or Tourist Visa
Valid Passport	Certificate of Quarantine (if Tourist Visa)
For Transferee	
Transcript of Records (Previous Medicine School)	Honorable Dismissal/Transfer Credential
Course Description	

4. I am aware that I have been accepted subject to the condition that I will be able to submit by email the aforementioned documents in five (5) working days.
5. And that if I fail to comply with the submission of said requirement/s, I shall give Emilio Aguinaldo College Manila the right to withhold my enrollment.
6. It is understood that I am enrolling in EAC which is an educational institution where online teaching is part of the school program. It is also understood that online learning program is internet and WiFi based and will require the availability of electronic gadgets and equipment and the accessibility of the students to reliable internet connection. EAC shall not provide the students with the electronic gadgets and the accessibility to the internet. The availability of such gadgets and accessibility to the internet shall be for the account of, at the expense of and the responsibility of the individual students and not by the school. Consequently, I shall hold EAC, its officers and staff free and harmless from any liabilities arising from my lack of gadgets and equipment or access to reliable internet connection in relation to the online learning program of the school.
7. I am fully aware that the aforementioned are requirements for acceptance to Emilio Aguinaldo College Manila. In view of this, I waive any right of action against the Emilio Aguinaldo College Manila and/or any of its duly constituted officers / employees in the event that I will not be allowed to graduate because of my failure to submit the documents within the given period.
8. By signing this Letter of Undertaking, I hereby expressly agree and give my consent to the EAC's collection, recording, use, storage, erasure, destruction, and processing of my/our personal data in connection with the purposes as indicated with my confirmation in this undertaking, for legitimate educational or institutional purposes and in compliance with the regulatory and legal requirements and/or to any applicable laws and to the EAC's disclosure of any such information relating to me/us to any or all of the following: (i) its directors, officers, employees, consultants, advisers, agents and authorized representatives, (ii) its parent, subsidiaries and affiliates, (iii) such other persons or entities we have engaged to perform our services with you, and (iv) as permitted or required by law.

Further, under the foregoing, I do hereby expressly agree and consent to the privacy policy of EAC and the data privacy laws of the Philippines and I affirm my rights and/or of my child rights to: 1) be informed, 2) access, 3) object, 4) erasure or blocking, 5) rectify, 6) data portability, 7) damages, and 8) file a complaint.

Conforme:

    Signature of Applicant: _____

    Printed Name of Applicant:_____

    Date:_____